

SCHOOL ANNOUNCEMENT

NRA Law Enforcement Handgun/Shotgun Instructor Development School

School Starts at 7:30 a.m. on Monday in Classroom located at:

**Angeles Shooting Range
12651 Little Tujunga Canyon
Lake View Terrace, CA 91342**

August 27 - 31, 2012 • Monday-Friday

HOSTED BY

**American Asset Protection
Los Angeles, CA**

Richard Moreno • 800-227-1568 ext. 87 • richardaap@aol.com

- *Tuition is \$525 payable to NRA prior to school (ck, mo, cc, or po#).*
- *Range Fee is \$175 payable to American Asset Protection at school (ck, mo, or cash).*

IMPORTANT NOTICE

NO Steel Core, Steel Jacketed or Bi Metal Ammo allowed on Range.

**NRA Law Enforcement HANDGUN/SHOTGUN Instructor Certification
Is Applied for Upon Successful Completion of School and Tuition Paid.**

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**Send Application, copy of LE employment ID, and \$525 Tuition to:**

**NATIONAL RIFLE ASSOCIATION**

**Attn: Tim Cole**

**Law Enforcement Activities Division**

**11250 Waples Mill Road, Fairfax, VA 22030**

**Tel: (703) 267-1626**

**Fax: (703) 267-3834**

**Email: [tcole@nrahq.org](mailto:tcole@nrahq.org)**

**Website: <http://www.nraHQ.org>**

# NRA LAW ENFORCEMENT ACTIVITIES DIVISION

## FIREARM INSTRUCTOR DEVELOPMENT SCHOOLS OVERVIEW

NRA Law Enforcement Firearm Instructor Development Schools develop and enhance both instructor skills and firearm handling skills of all students so they can effectively teach their officers to win lethal encounters. These schools are intended for public and private law enforcement officers and military personnel who are currently assigned, or about to be assigned, duties as law enforcement firearm instructors.

The curriculum is designed to prepare students to develop and conduct safe, effective, reality-based and agency-related firearm training. Classroom instruction and practical exercises on the range provide a model for students to use in building their own agency programs. In addition, the school will enhance each student's firearm knowledge and handling skills. All classes and range exercises are conducted at the instructor level, with students conducting many of the range exercises to gain experience. Students are exposed to a wide variety of shooting techniques, training methods, and tactical philosophies, which allows them to choose what best serves their students.

Each of our Instructor Development Schools consists of a minimum of forty-four (44) contact hours during a five (5) day school. "*Contact hours*" refers to actual instructional time in the classroom and on the range, and does not include travel time between the lodging and training site, meal times, or range clean-up. Classes will be conducted from approximately 0800 to 1800 hours, Monday through Friday, plus one late night, (two late nights in the Tactical Shooting Instructor), to accommodate reduced light shooting. 100% attendance and participation is **MANDATORY** for successful school completion. Students must demonstrate teaching and shooting proficiency and pass a written examination in all of the schools.

## INSTRUCTOR SCHOOL DISCIPLINE

**Handgun/Shotgun Instructor** – This school compresses the handgun instructor school to 3 ½ days and adds a day and a half of shotgun instructor training. Concealed-carry considerations, and unconventional shooting positions blocks of instruction are replaced with shotgun marksmanship and handling classroom presentations and range work. Shotgun drills include firing from cover, use of kneeling and prone positions, moving targets, malfunction clearing, firing on the move, and transitioning to the handgun.

**Tuition** – Tuition for each Instructor Development School is \$525 per student, payable by check, credit card, or purchase order to the NRA prior to the school. In addition, the hosting agency may charge a "range fee" to cover cardboard, staples, coffee, snacks and other out-of-pocket expenses, payable directly to the host on site. Range fees vary from \$25-\$50.

**Note:** Tuition may be tax deductible for education expenses -U.S. Citizens: Treasury Regulation 1.162.5 permits an income tax deduction for educational expenses (registration fees, cost of travel, meals and lodging) undertaken to maintain or improve skills required for one's employment or other trade or business.

## STUDENT PREREQUISITES

Students must first meet the eligibility requirements below before attending any of our schools. In addition, students must have a good working knowledge of the firearms used and the capability to safely and accurately operate them prior to attending any NRA school. Without this basic background, students will find it difficult to keep pace with the instruction, practical exercises, and successfully complete the proficiency assessments. *Students who are not able to demonstrate proficiency in the operation of their firearms or who commit unsafe acts will be dropped from the school.*

## ELIGIBILITY REQUIREMENTS

Certain eligibility requirements must be met PRIOR to attending any NRA Law Enforcement Firearm Instructor school. Application to attend must be made on the proper forms to NRA headquarters and confirmation to attend received prior to arriving at schools. **NRA Membership is NOT REQUIRED to attend any NRA Law Enforcement Firearm Instructor School.** You must be:

1. **A public law enforcement officer**, vested with powers of arrest, required to carry a firearm in the furtherance of their duties, working for any federal, state, county or municipal agency having a minimum of 3 years of law enforcement related experience. These may include but are not limited to officers, deputy sheriffs, agents, investigators, troopers, park rangers, land & natural resource officers, animal wardens, tribal police, correctional officers, railroad police, etc...
2. **A private law enforcement officer**, licensed, authorized and required to carry a firearm in the furtherance of their duties working for a licensed security agency, company or corporation having a minimum of 3 years of law enforcement/security related experience. These may include but not be limited to private corrections, nuclear security, private investigators, bank and/or armored car guards, personal protection personnel, etc...
3. **A retired or previously employed law enforcement officer** who **HAD** arrest powers, has **NO** criminal convictions, may lawfully possess a firearm, has remained active in law enforcement training, and has a minimum of 3 years of law enforcement related experience.
4. **A current member of the United States military**, active duty or reserve, applying to attend under written orders from their command, or applying with a letter of request from the commanding officer or a senior NCO of their unit.

Any other individuals who believe they may qualify or have a specific articulated need for this training, but who do not meet the specific criteria listed above may make application to attend by submitting written documentation addressing their special circumstances. These applications will be considered on a case-by-case basis.

## CERTIFICATION REQUIREMENTS

At the completion of all NRA Law Enforcement Firearm Instructor Schools, a course completion certificate shall be issued. Certification, good for 3-years, may be applied for immediately upon successful completion of each school and when the following requirements are met:

1. An *Application for Certification* must be completed and submitted to the NRA's Law Enforcement Activities Division within 12-months of the completion of school. (Certification is free if applied for within 30 days of completing their school. Thereafter it is \$30.).
2. The person applying for certification must be an NRA member. (NRA membership must be maintained in order for the certification to remain valid). Law Enforcement personnel may apply for and receive NRA membership through an exclusive offer of only \$20/year through the NRA's Law Enforcement Activities Division.
3. Agency membership enrollment for private security agencies is a pre-condition for all private security officers to certify with the NRA. Agency enrollment is \$95/3-years and has its own unique benefits.
4. Agency enrollment is available for both public and private law enforcement agencies. Agency membership permits the agency to submit all firearm lesson plans and course of fire to the NRA's Law Enforcement Activities Division for review and approval. All lesson plans and courses of fire are kept confidential and on file at the NRA's Law Enforcement Activities Division for a period of 3 years.

## STUDENT EQUIPMENT REQUIREMENTS

The following is a list of required equipment necessary for ALL schools. (See *Additional Equipment Requirements* section below for additional school specific equipment requirements):

1. **Duty Handgun** – A law enforcement duty-type handgun.
2. **Magazines or Speedloaders** – If using a semi-automatic, bring a minimum of 4 magazines (5 if round capacity is less than 10). If using a revolver, bring a minimum of 5 speed loaders.
3. **Holster, Belt, ammo Pouches** – The holster must be duty-type (patrol), strong-side directional draw, equipped with a handgun retention device and securely fastened to the gun belt.
4. **Eye and Ear Protection, Cap** – Student must wear “wraparound” or “side panel” safety glasses. Prescription glasses may be used if shatterproof and equipped with side shields. Ear plugs or ear muffs (preferred) and a cap with a bill to deflect ejected brass must also be worn.
5. **Knee and Elbow Pads** – Knee and elbow pads are optional for kneeling and prone position shooting.
6. **Appropriate Clothing** – Students should bring appropriate clothing to participate in the range exercises consistent with prevailing weather conditions. Range exercises will be conducted in inclement weather unless a safety hazard exists.
7. **Duty Flashlight** – Law enforcement hand-held duty flashlight capable of one-hand operation.
8. **Notebook and Marker** – A small pocket spiral notebook, pen or pencil, and a jumbo permanent marker.
9. **Cleaning Equipment** – Bring cleaning equipment for your firearms.

These are law enforcement instructor schools. ONLY law enforcement duty-type firearms and equipment are acceptable. Do not bring competition guns or equipment. If you are doubtful about what equipment is acceptable, contact the NRA at 703-267-1640 or [LE@nraHQ.org](mailto:LE@nraHQ.org).

## ADDITIONAL EQUIPMENT REQUIREMENTS

In addition to the above listed equipment, students will need to bring the below listed equipment specific to the school in which they are attending:

- **Handgun/Shotgun Instructor School:**
  - **Shotgun** - A law enforcement duty-type, 12-gauge pump or semi-automatic shotgun with sling.
  - **Ammunition, (Handgun)** - 900 rounds.
  - **Ammunition, (Shotgun)** - 50 slugs, 20 buckshot, 100 birdshot (#6, #8 or #9).

## CURRICULUM

**OUR CURRICULUM** is designed to help the law enforcement Handgun/Shotgun instructor develop, prepare, and conduct safe, effective, reality-based, and agency-related/appropriate handgun/shotgun training programs, both in the classroom and on the range. All classes and range exercises will be conducted at the instructor level. The students will be expected to conduct many of the range exercises.

**CLASSROOM** – Approximately 22 contact hours will be spent in the classroom. Subjects will include, but not be limited to:

1. LE Handgun Marksmanship Fundamentals
2. LE Practical Handgun Handling Techniques
3. Coaching Techniques
4. Teaching Firearm Safety
5. Preparation and Construction of Lesson Plans
6. Tactical Use of Cover and Concealment
7. Effective Communication
8. Methods of Instruction and Use of Training Aids
9. Off-Duty Safety and Concealed Carry Considerations
10. Reduced Light Training
11. LE Shotgun Marksmanship Fundamentals
12. LE Practical Shotgun Handling Techniques
13. Liability Considerations
14. Developing and Conducting Practical Range Training

**RANGE** – Approximately 22 contact hours will be spent on the range. Subjects will include, but not be limited to:

1. Instructional Coaching and Partnering Techniques
2. Teaching Field Stripping and Assembly
3. Teaching Loading and Unloading Procedures
4. Teaching Reloading and Clearing Malfunctions
5. Teaching Shooting Positions
6. Teaching Flash Sight Firing
7. Teaching Safe and Practical Range Exercises (Grouping and Zeroing; Ball and Dummy/Malfunction, Clearing; Multiple Target Engagement; Body Armor Drills/Alternative Points of Aim; Shoot/No-Shoot; Challenge Drills, Decision Making and Problem Solving; Shooting and Moving; Close Quarter Target Engagement; Stress Inducement; Shotgun Moving Targets; Shotgun Shooting Positions; etc.)
8. Teaching Dim Light Techniques
9. Teaching the Tactical Use of Cover/Concealment
10. Teaching Transition Techniques
11. Teaching Incapacitation Techniques
12. Engage in Proficiency Assessments Throughout Range Work

## HOTELS/MOTELS

*These are a few nearby hotels/motels and not necessarily a complete list.  
For other available lodging, we suggest you search the Internet.  
Confirm current rate when making reservations as it is subject to change, tax additional.*

### Good Nite Inn

12835 Encinitas Avenue  
Sylmar, CA 91342  
818-362-8899

### Motel 6 Los Angeles

12775 Encinitas Avenue  
Sylmar, CA 91342  
818-362-9491

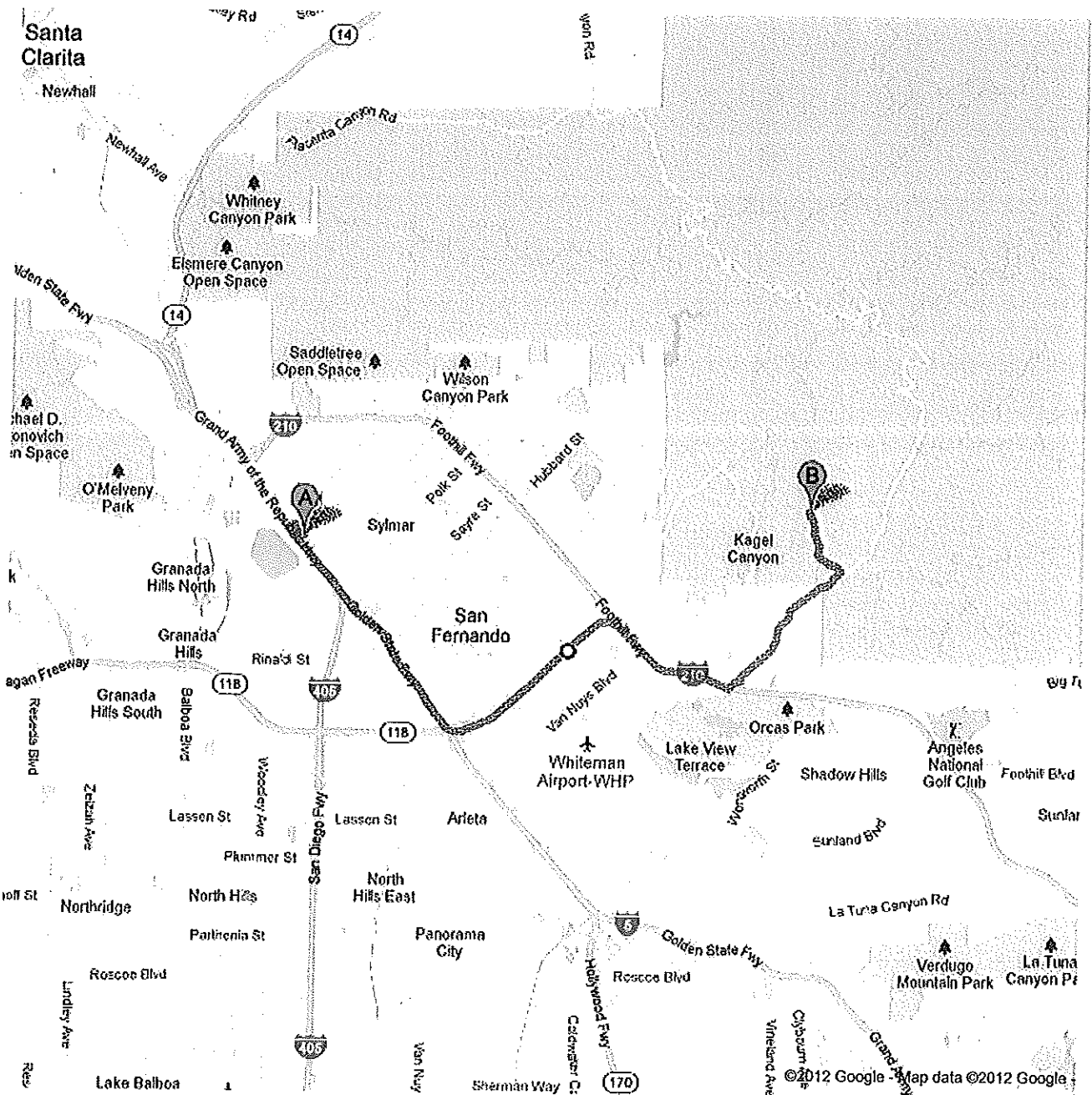
### Super 8 North Hollywood

7541 Laurel Canyon Boulevard  
North Hollywood, CA 91605  
818-765-9800


Google









**A** GOOD NITE INN/MOTEL 6


Directions to 12651 Little Tujunga Canyon Rd,  
San Fernando Valley, CA 91342  
11.0 mi – about 20 mins





 12835 Encinitas Ave, Los Angeles, CA 91342

- 
1. Head northwest on **Encinitas Ave** toward **Larkspur St**  
go 0.1 mi  
total 0.1 mi
  -  2. Turn left onto **Roxford St**  
About 1 min  
go 489 ft  
total 0.2 mi
  -  3. Turn left to merge onto **I-5 S**  
About 4 mins  
go 3.0 mi  
total 3.2 mi
  -  4. Take exit **156B** to merge onto **CA-118 E**  
About 3 mins  
go 2.3 mi  
total 5.5 mi
  -  5. Take exit **46A** on the left to merge onto **I-210 E** toward **Pasadena**  
About 2 mins  
go 2.0 mi  
total 7.5 mi
  -  6. Take exit **8** toward **Osborne St/Lake View Terrace**  
go 0.3 mi  
total 7.8 mi
  -  7. Turn left onto **Foothill Blvd**  
About 1 min  
go 0.2 mi  
total 8.0 mi
  -  8. Turn left onto **Osborne St**  
About 2 mins  
go 0.6 mi  
total 8.6 mi
  9. Continue onto **Little Tujunga Canyon Rd**  
About 2 mins  
go 1.4 mi  
total 10.0 mi
  -  10. Turn left onto **Marek Mtwy**  
About 3 mins  
go 0.9 mi  
total 10.9 mi
  11. Continue straight onto **Upper Marek Mtwy**  
Destination will be on the left  
go 108 ft  
total 11.0 mi

 12651 Little Tujunga Canyon Rd, San Fernando Valley, CA 91342

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

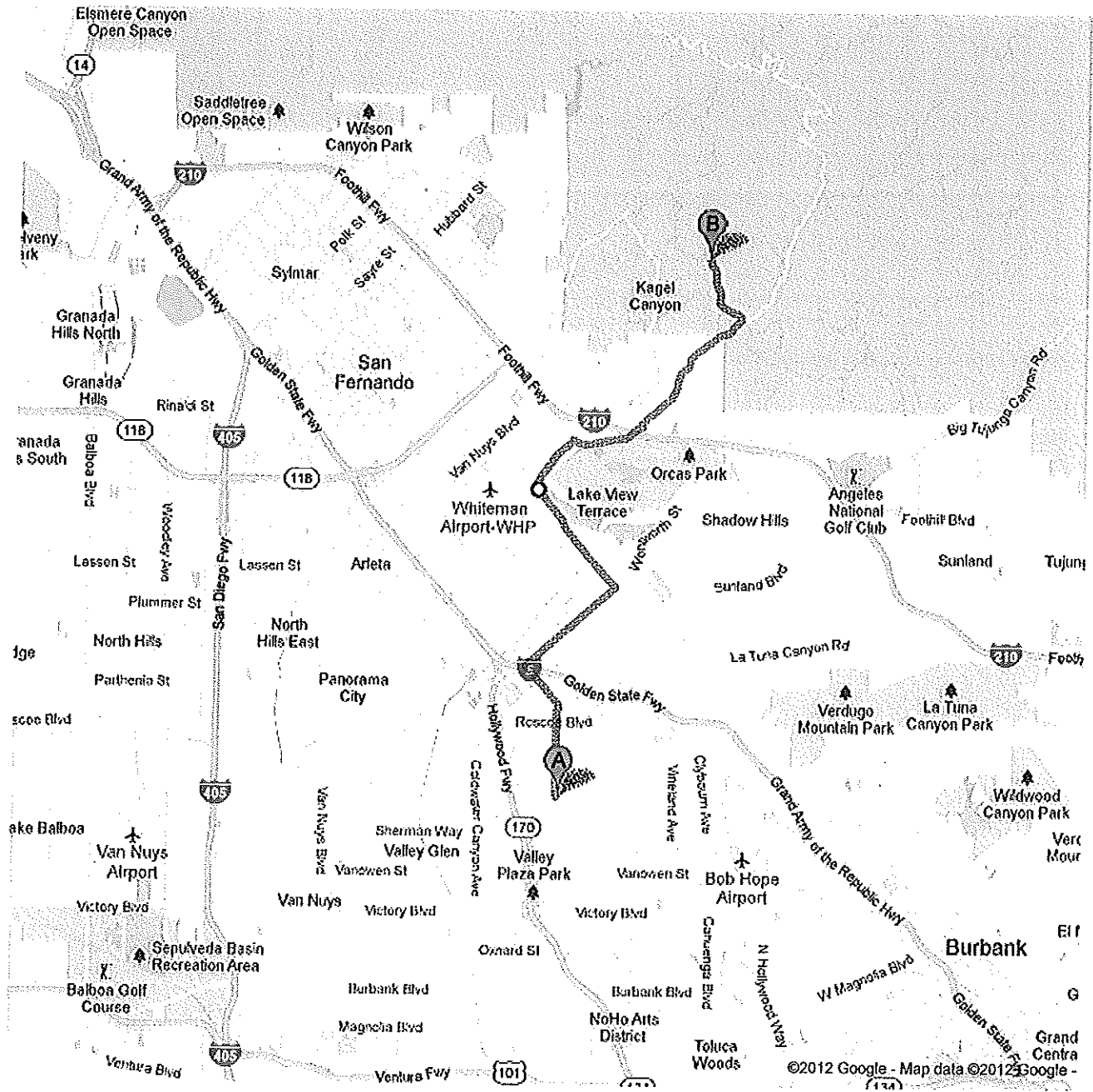
Map data ©2012 Google


Directions weren't right? Please find your route on [maps.google.com](http://maps.google.com) and click "Report a problem" at the bottom left.








Google


**(A) SUPER 8 MOTEL**

Directions to 12651 Little Tujunga Canyon Rd,  
San Fernando Valley, CA 91342  
9.6 mi – about 23 mins



 7541 Laurel Canyon Blvd, North Hollywood, CA 91605

- 
- |                                                                                    |                                                                                       |                           |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------|
|                                                                                    | 1. Head north on <b>Laurel Canyon Blvd</b> toward <b>Saticoy St</b><br>About 3 mins   | go 1.2 mi<br>total 1.2 mi |
|   | 2. Turn left onto <b>Webb Ave</b>                                                     | go 180 ft<br>total 1.2 mi |
|                                                                                    | 3. Continue onto <b>Laurel Canyon Blvd</b><br>About 1 min                             | go 0.6 mi<br>total 1.8 mi |
|   | 4. Turn right onto <b>Sheldon St</b><br>About 4 mins                                  | go 1.5 mi<br>total 3.3 mi |
|   | 5. Turn left onto <b>Glenoaks Blvd</b><br>About 3 mins                                | go 1.6 mi<br>total 5.0 mi |
|   | 6. Slight right onto <b>Osborne St</b><br>About 2 mins                                | go 0.8 mi<br>total 5.8 mi |
|   | 7. Take the 3rd right onto <b>Foothill Blvd</b><br>About 3 mins                       | go 0.9 mi<br>total 6.7 mi |
|   | 8. Turn left onto <b>Osborne St</b><br>About 2 mins                                   | go 0.6 mi<br>total 7.3 mi |
|                                                                                    | 9. Continue onto <b>Little Tujunga Canyon Rd</b><br>About 2 mins                      | go 1.4 mi<br>total 8.7 mi |
|  | 10. Turn left onto <b>Marek Mtwy</b><br>About 3 mins                                  | go 0.9 mi<br>total 9.6 mi |
|                                                                                    | 11. Continue straight onto <b>Upper Marek Mtwy</b><br>Destination will be on the left | go 108 ft<br>total 9.6 mi |

 12651 Little Tujunga Canyon Rd, San Fernando Valley, CA 91342

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Map data ©2012 Google

Directions weren't right? Please find your route on [maps.google.com](http://maps.google.com) and click "Report a problem" at the bottom left.



# NRA Law Enforcement Firearm Instructor Development SCHOOL APPLICATION



- ▶ Tuition is \$525 payable to *NRA* prior to school (ck, mo, cc or po#).
- ▶ Range Fee is \$175 payable to *American Asset Protection* at school (ck, mo, or cash).

All schools are limited in size. Enrollment is on a first-come-first-serve basis depending upon applicant's eligibility, availability of slot, and receipt of tuition at NRA prior to school. Students are responsible for providing their own firearms, ammunition, related equipment, transportation, meals and lodging. In the event of student cancellation more than 10 days prior to the first day of school, a full refund will be made. When less than a 10-day notice is received, the refund will be minus a \$100 fee. NRA is not responsible for any expenses incurred by the applicant, other than tuition, in the event the hosting agency and/or the NRA cancel the school. NRA retains the discretion to accept or decline any application for class placement.

Send completed 3-page Application, copy of LE employment ID, and \$525 tuition payment to:

NATIONAL RIFLE ASSOCIATION  
Law Enforcement Division  
11250 Waples Mill Road  
Fairfax, VA 22030  
Tel: (703) 267-1640 • Fax: (703) 267-3834  
Website: <http://www.nraHQ.org/law> • Email: [LE@nraHQ.org](mailto:LE@nraHQ.org)

## Personal Information

SCHOOL DATES Aug. 27 – 31, 2012 LOCATION Lake View Terrace, CA TYPE Handgun/Shotgun

APPLICANT'S NAME \_\_\_\_\_ AGE \_\_\_\_\_

AGENCY NAME \_\_\_\_\_ E-MAIL \_\_\_\_\_

AGENCY STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

AGENCY PHONE # \_\_\_\_\_ HOME PHONE # \_\_\_\_\_

FAX # \_\_\_\_\_ CELL # \_\_\_\_\_ E-MAIL \_\_\_\_\_

TYPE OF FIREARM TO BE USED \_\_\_\_\_ CALIBER/GAUGE \_\_\_\_\_

Payment (circle one):    Check    Money Order    Purchase Order #: \_\_\_\_\_    Credit Card    Cash

Credit Card # \_\_\_\_\_ Type \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Account Zip Code \_\_\_\_\_

Signature for Credit Card Authorization \_\_\_\_\_ Date \_\_\_\_\_

*Revised 04/10*



# SCHOOL APPLICATION (continued)



## Eligibility

(Check appropriate box, fill in corresponding blank(s), and sign bottom of page.)

I am currently a full-time PUBLIC or PRIVATE (Security) law enforcement officer:

- Public law enforcement officer employed by a federal, state, county, or municipal law enforcement agency; public correctional officer, who is authorized to be armed.  
(Attach a copy of your public law enforcement credential to this Application.)

Number of years of service (must be at least 3): \_\_\_\_\_ years.

- Licensed Private Security Officer, private correctional agency, who is authorized to be armed.  
(Attach a copy of your private armed security credential with this Application.)

Number of years of service (must be at least 3): \_\_\_\_\_ years.

I am not currently a full-time PUBLIC or PRIVATE (Security) law enforcement officer with arrest powers; however, I am:

- A retired public law enforcement officer who had arrest powers, has **NO** criminal convictions, may lawfully possess a firearm, and has remained active in law enforcement training. (This is judged on a case-by-case basis.)

Number of years of service: \_\_\_\_\_ years. Agency retired from: \_\_\_\_\_

How have you remained active in training?: \_\_\_\_\_

The above circumstances do not apply to me; however, I would like to be considered for discretionary acceptance. (This will be judged on a case-by-case basis at the NRA's sole discretion. You will be contacted upon determination of your eligibility):

- A previously employed public law enforcement officer who had arrest powers, have remained active in law enforcement training, have **NO** criminal convictions, and may lawfully possess a firearm.  
(Attach a copy of your retired public law enforcement credential to this Application.)

Number of years of service (must have been at least 3 years): \_\_\_\_\_ years.

Agency you were employed by: \_\_\_\_\_

How have you remained active in law enforcement training? Explain: \_\_\_\_\_

\_\_\_\_\_

- Active Duty Military/Reserves/National Guard, Under Orders To Attend

- Other: \_\_\_\_\_  
(Explain why you need this training, attach sheet if needed. Attach a copy of your LE employment ID.)

**UNDER PENALTY OF PERJURY, I SWEAR THE INFORMATION PROVIDED IS TRUE AND ACCURATE. I HAVE READ AND UNDERSTOOD THE REQUIREMENTS AND RESTRICTIONS ON ATTENDING THIS TRAINING.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Revised 04/10

**RELEASE, WAIVER, INDEMNIFICATION, HOLD HARMLESS,  
AND ASSUMPTION OF THE RISK AGREEMENT**

**WHEREAS**, in return for instruction in firearms, use of premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Undersigned agrees to the following:

The Undersigned agrees to indemnify, hold harmless and defend the National Rifle Association of America, and any of its employees, directors, officers or agents (hereinafter the "NRA"), from any and all fault, liabilities, costs, expenses, claims, demands or lawsuits arising out of, related to or connected with: the discharge of firearms; the course of instruction; the Undersigned's participation in the course of instruction; the range, buildings, land and premises used for the course of instruction (hereinafter the "Premises"); the Undersigned's presence on or use of said Premises; and any and all acts or omissions of the Undersigned. And should any such claim, demand or lawsuit arise or be asserted in any way whatsoever related thereto, whether arising under the laws of the United States or of any State, or under any theory of law or equity, the Undersigned will indemnify, hold harmless and defend the NRA, from any and all costs, expenses or liability including, but not limited to, the cost of any settlement or judgment made or rendered against the NRA, whether individually, jointly, or in so lido with the Undersigned, together with all costs of court and other costs or expenses incurred in connection with any such claim, demand or lawsuit, including attorney's fees.

The Undersigned furthermore waives for himself/herself and his/her executors, administrators, assignees or heirs, any and all rights and claims for damages, losses, demands and any other actions whatsoever, which he/she may have or which may arise against the NRA, (including, but not limited to any and all injuries, damages or illnesses suffered by the Undersigned or the Undersigned's property), which may, in any way whatsoever, arise out of, be related to or be connected with: the course of instruction; the Premises, including any latent defect in the Premises; the Undersigned's presence on or use of said Premises; the Undersigned's property (whether or not entrusted to the NRA); and, the discharge of firearms. The NRA shall not be liable for, and the Undersigned, on behalf of himself/herself and his/her executors, administrators, assignees or heirs, hereby expressly releases the NRA from any and all such claims.

The Undersigned hereby expressly assumes the risk of entering the Premises and of taking part in activities on the Premises, which include, but are not limited to, instruction in the use of firearms, the discharge of firearms and the firing of live ammunition.

The Undersigned furthermore hereby acknowledges and agrees that he/she has read, understands and will at all times abide by all NRA range rules and procedures.

This instrument binds the Undersigned and his/her executors, administrators, assignees or heirs.

**UNDERSIGNED:**

**NATIONAL RIFLE ASSOCIATION OF AMERICA:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

**Edward J. Land, Jr.**  
\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

**NOTE: Signing this form is voluntary; however, registration acceptance is dependent on signature.**

Revised 11/03